



## CSI Austin Chapter Board Meeting Minutes

January 7, 2019

### A. Attendees:

<u>Name</u>	<u>Position</u>	<u>Attended</u>				
Anthony Garcia ( <b>AG</b> )	President	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
William Massingill ( <b>WM</b> )	President Elect	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
Cameron McElhany ( <b>CM</b> )	Vice President	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
Kayla Maines ( <b>KM</b> )	Secretary	<input type="checkbox"/> in Person	<input checked="" type="checkbox"/> Proxy	<input type="checkbox"/> Phone	<input type="checkbox"/> No	
Scott Mokry ( <b>SM</b> )	Treasurer	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
Marina Reynaga ( <b>MR</b> )	Past President	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
Becky Winovitch ( <b>BW</b> )	Director 2019	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> No	
Jevon Johnson ( <b>JJ</b> )	Director 2020	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input type="checkbox"/> Phone	<input checked="" type="checkbox"/> No	
<b>TBD</b>	Director 2021	<input type="checkbox"/> in Person	<input type="checkbox"/> Proxy	<input type="checkbox"/> Phone	<input checked="" type="checkbox"/> No	

B. **Call to Order:** Anthony Garcia called the meeting to order at **12:04 pm**.

C. **December 2018 Board Meeting Minutes:** Minutes were approved.

### D. Committee Reports:

- Director 2021:** CSI Austin Chapter is looking for a member to fill the Director 2021 position. Board has a lead to be followed up with.
- Membership (WM/AG/AA):** **WM** and **AG** co-chair the Membership Committee. Board discussed membership spreadsheet (saved to Google Drive and updated each month) but did not review in detail since meeting was held via phone conference.
- Chapter Meetings:** Effective 2/1/19, Chapter meetings will be held on the 2nd Wednesday of each month due to availability of AIA Austin space.
- Programs (WM):** AIA CES Attendance Sheet will be used when possible as general sign-in sheet for each meeting

<u>Date</u>	<u>Name/ Topic</u>	<u>Lunch Sponsor</u>	
January 2019		Austin Build Expo	N/A
February 2019		TBD (tentative: tour of Rainey St. Tower)	TBD
March 2019		Affordable / Modular Housing	TBD
	Scott Ginder / ForgeCraft Architecture		
	[ <b>WM</b> is to confirm speaker availability on new meeting date]		
April 2019		TBD	TBD
May 2019		TBD	TBD
June 2019		TBD	TBD
July 2019		Pass-the-Gavel Party	N/A
August 2019		TBD	TBD
September 2019		TBD	TBD
October 2019		TBD	TBD
November 2019		TBD	TBD
December 2019		Holiday Party	N/A

- Per all, Austin Build Expo (1/9 – 1/10, 10a-3p) was approved as the January meeting: Chapter will not present “Why CSI?” as a CE session. Board members are to help staff Chapter table.
- Per all, “Why CSI?” was disapproved as a possible topic for a regular Chapter meeting.
- WM** is in process of confirming that Tour of the Rainey Street Tower has not yet been confirmed for February 2019.

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- d. **Possibilities for other programs:** [ideal to have 2 tours (one spring and one fall) only]
  - i) Tour of the Independent – back-up for February??
  - ii) LEED 4 Materials 20 products that meet criteria, contact a manufacturer [or Perkins & Will rep?]
  - iii) Seaholm Power Plant Conversion [WM to research options], Anthony Garcia also has contacts
  - iv) LEED Discussion – Airport Expansion / Gensler - **AG**
  - v) [Passive house design (Barley + Pfeiffer rep?)]
  - vi) City of Round Rock
  - vii) Austin Crane Services
  - viii) Arias Geotech
  - ix) Armor Affiliates
  - x) Fire Protection
  - xi) Bautex Insulated Concrete.
  - xii) Chandler Signs
  - xiii) Building Exterior Solutions, A Terracon Company - TFC Capitol-BECxP/Arch/GC/Owner – **KM**
5. **Future opportunities for conferences:** Need to update promotional materials.
6. **Publications (Christal Sedlock):** We will move content to the website.
7. **Awards (CM):** “Outstanding Chapter Member Award” (\$100 budget for award). **CM** will purchase the award and provide **SM** the receipt for reimbursement. We will award the individual in 2019 at the next chapter meeting held at AIA Austin.
8. **Publicity (WM):** No new business.
9. **Certification (CM):** The CDT has been updated and the CSI Austin Chapter is taking the following steps:
  - a. Study sessions for the CDT Exam will align with testing opportunities in Fall 2019 (tentatively scheduled for September-October 2019) will be organized as follows:
    - i) “CDT Exam Boot Camp” presented by Holly Jordan is confirmed for September 21, 2019. The board will endeavour to make the event as successful as possible.
  - b. Board discussed potentially making the CDT Study Events free to students (similar to the CDT event in February 2015).
10. **Academic Programs (MR):** **WM** will investigate opportunities for CSI involvement in a) UT SoA and b) ACC’s Building Construction Technology program.
11. **Finance (SM):** **SM/AG/WM/CM** to meet with our bank to discuss options after compiling a budget, which will be discussed at next board meeting.
12. **Communications / Social Media (Brad Bennet managing Twitter account):**
  - a. Facebook: <https://www.facebook.com/csiaustin>
  - b. LinkedIn: <https://www.linkedin.com/groups/12047365/profile>
  - c. Twitter: [https://twitter.com/CSI\\_Austin\\_TX](https://twitter.com/CSI_Austin_TX)
  - d. A list of CSI Austin Chapter Social Media sites with username and passwords needs to be created to have and share with future Boards.
  - e. CSI Austin Chapter website: [CSI Austin Chapter](#)
13. **House (CM):** Prosoco (contact: Rocky Hill) is scheduled to for the January lunch sponsor.
  - e. **Possibilities for lunch sponsors:**
    - i) Rockfon (Jonathan Ram)
    - ii) Omin Group (**MR** to provide contacts)
    - iii) BASF (**KM** to provide contacts)
14. **Archives (AG):** No new business

### E. Ongoing Business:

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1. **MR** can attend the 2019 SCR Spring Conference (4/4/19 – 4/6/19; in OKC). Second member needed (**AG** will determine his availability).

### F. **New Business:**

1. **AG** will poll the board regarding future board meeting locations. **WM** will set up a phone conference for future board meetings.

- G. **Motion to Adjourn:** Motion to adjourn was made by Anthony Garcia, 2<sup>nd</sup> by Marina Reynaga and approved by the Board; meeting adjourned at approximately **1:36 PM**; next Board Meeting scheduled to meet at BES/Terracon on 3709 Promontory Point Drive, Suite 206, Austin, TX 78744 **between 12p - 1p on Friday, February 8, 2018.**