



Santa Clara Valley Board Meeting Minutes

MARCH 7, 2019

Fiorillo's Restaurant
638 El Camino Real
Santa Clara, California

- I. The meeting was called to order by Chapter President Ron Ronconi at 4:47 p.m.
- II. Attendees:
 - A. Board Members Present;
 1. Ron Ronconi, CSI, AIA – President
 2. Tim Deal, CSI - Secretary
 3. Jim O'Keefe, CSI, CSI – Treasurer
 4. Terri Sudbrook, AIA, CSI, CDT – Past President
 5. Rose Garrison, CSI - Director
 - B. Region Director: Julie Barrett, CSI, CDT
 - C. Chapter member/Committee Chair:
 1. Maia Gendreau, CSI, CDT, AIA
- III. The minutes of the January meeting were issued and reviewed by those present. Minutes are approved as distributed.
- IV. Committee Reports
 - A. Marketing: Report submitted earlier in the week via email. Dunne Edwards & TBN logos will be moving to the newsletter.
 - B. Education Seminar: Date is set for Tuesday, August 13, 2019 in the morning at the Pipe Trades building. George Everding (CSI member – St. Louis Chapter) will present on Construction Ethics. Maia is putting together the budget and flyer.
 - C. Programs/Technical/Social: April is scheduled with a presentation on the Marin Civic Center re-roof and May will be on Structural Engineering 101 for architects and others. June is our yearly awards dinner.
 - D. Continuing Education: Tonight's presentation is on Transportation Network Companies, Wayfinding, & Navigation Apps. The presentation counts for AIA credits.
 - E. Greeter/Raffle: Jim O. and Tim D. will handle the raffle tonight. Marble drawing is worth \$250, and we have added a marble "consolation prize". There are 2 bottles of wine courtesy of CAS Architects.
 - F. Editor: Deadline is March 14th by noon.
 - G. Website: No report
 - H. Operating/House: 17 attendees plus 1 program only.
 - I. Membership: 66 total members. 53 Professional, 4 Emeritus, 6 Emerging Professional, 2 Retired, 1 Student. We recently had several new members sign up. Ron will be sending a welcome email to them.
 - J. Photographer: Thank you to Patrick Tuel and his wife for pictures from the Industry Drivers event.
 - K. Certifications: Submitting the Outstanding Chapter Commendation Award this year will get us to the bronze level achievement.
 - L. Scholarship: Ron has a draft of the scholarship request ready to send to West Valley and will send it out in April. GPA minimum for the scholarship will be 2.75 and Maia's work mailing address will be receiving the submissions.
 - M. Awards: Jim is starting preparations for these.
 - N. Toys-for-Tots: We plan to do this again at the holiday party in December. Rose will reach out to secure the barrels or boxes for the event.
 - O. Historian: No report

- V. Treasurer's Report:
 - A. February report distributed by Jim. We are looking good thanks to our 2019 Industry Drivers Tradeshow event last month.
 - B. Industry Drivers event report was distributed by Jim. We ended up with a profit of \$11,211.15.
 - C. Board insurance is up for renewal. Jim stated that the premium remains the same as last year. Jim made a motion to remain with Foresight Benefits and pay our premium of \$1,622.00, Terri seconded, and all were in favor. Motion passes.
- VI. Region Director's Report:
 - A. The West by Northwest Region Conference is being held in Southern California on April 25-27, 2019. Ron and Julie are planning to attend and represent the chapter.
 - B. Frank Smith Memorial Award, Jim Butler Memorial Award, and Wilbur Johnston Memorial Award minimum requirement changed from 10 to 5 years to allow for more submissions. Names must be submitted by 3/22/19 and submittal packages due by 3/27/19.
- VII. President's Report: Working on scholarship and upcoming election ballot for next year's board by April.
- VIII. Unfinished Business:
 - A. Open positions: This will be addressed during the upcoming election.
- IX. New Business:
 - A. CSI is holding a \$500 flyer contest. Terri will be submitting for our chapter which is due on 3/28/19.
- X. Announcements: NA
- XI. The meeting was adjourned by Chapter President Ron Ronconi at 5:52 p.m.