# **Attendees:**

Name Position Attended

Cameron McElhany (**CM**) President [ ] in Person [ ] Proxy [x] Phone [ ] No

Marisa Gunn **(MG**) President Elect [ ] in Person [x] Proxy [ ] Phone [ ] No

Kayla Maines (**KM**) Secretary [ ] in Person [ ] Proxy [ ] Phone [x] No

Scott Mokry (**SM**) Treasurer [ ] in Person [x] Proxy [ ] Phone [ ] No

[vacant] Director 2021

[vacant] Director 2022

William Massingill (**WM**) Past President [ ] in Person [ ] Proxy [x] Phone [ ] No

Becky Winovitch (**BW**) Member [ ] in Person [ ] Proxy [ ] Phone [x] No

1. **Call to Order:** **CM** called the meeting to order at **12:01 pm.**
2. **September 2020 Board Meeting Minutes:** **WM** will provide his edits to the minutes after the meeting to be approved via email
3. **Committee Reports:**
4. **Director 2021**: Still looking for a member (**CM** has ByLaws and might approach Channing Wilson or Jevon Johnson)
5. **Director 2022**: Looking for a member (**CM** has ByLaws and might approach Channing Wilson or Jevon Johnson)
6. **Membership (WM/AG)**:
	1. The GoogleDoc needs to be reviewed and updated.
	2. **WM** committed to send membership-application info to all individuals on sign-up sheets from Austin Build and AIA Austin BEC event.
7. **Programs (WM)**: AIA CES Attendance Sheet will be used when possible as general sign-in sheet for each meeting.
	1. **Schedule**:

Date Name/ Topic Lunch Sponsor

October 2020 Technology and Security N/A

[10/14/20] (Jeff Coombs w/ TNG)

 [**BW** to coordinate specifics w/ Jeff Coombs w/ TNG]

November 2020 Green Roofs

[11/11/20] (Travis Sursa w/ Architectural Systems) N/A

 [**WM** to coordinate w/ presenter]

December 2020 Holiday Party N/A

[12/9/20] [Hotel Ella? reservation needed]

January 2021 Fire Sprinklers Presenter?

[1/13/21] (Dennis Phillips w/ Tyco/Ansul)

 [**WM** to coordinate w/ presenter]

February 2021 Architectural Glass Presenter?

[2/10/21] (Michelle Estes- Vitro Architectural Glass)

 [**WM** to coordinate w/ presenter]

* 1. **Program possibilities:** [ideal to have 2 tours per year (one spring and one fall)]
	2. Toilet accessories (Carrie Gilson’s employer; **WM** will contact Carrie to determine options)
	3. Kingspan Quadcore Road Show? (**BW**) (**BW** to coordinate w/ Victor Roman)
	4. Tour of Saltillo? (**WM**) (**WM** to coordinate)
	5. Event at DPR’s new HQ in The Foundry? (**WM**) (**WM** to coordinate)
	6. Tentative April 2020 tour (**KM)** KM to look at what is being installed at TFC project.
	7. Construction Law? **(BW**) (tentative for 2021?)
	8. City of Round Rock Development Services (**WM**) (or Mayor?) (possibility for Jul / Aug / Sep 2020)
	9. LEED 4 Materials 20 products that meet criteria, contact a manufacturer [or Perkins & Will rep?]
	10. Seaholm Power Plant Conversion (**WM** to research options)
	11. Passive house design (Barley + Pfeiffer rep?)
	12. Austin Crane Services (**WM** to research options)
	13. Arias Geotech (**WM** to research options)
	14. Armor Affiliates
	15. Fire Protection
	16. Bautex Insulated Concrete (**WM** to research options)
	17. Chandler Signs
	18. Empire Roofing
1. **Publications (Board):** **CM** will post content on Chapter website and work on publishing President’s message via Constant Contact
2. **Awards (CM):** The Board will keep a watch for active members that would be good for awards to be presented at Chapter parties; for Holiday Party, **CM** has obtained certificates and purchased wines for award recipients identified during June meeting
3. **Publicity (WM):**
	1. **Future opportunities for conferences:**
4. Representation at Austin Build Expo 2021
5. Representation at AIA Austin Summer Conference 2021
6. Others?
7. **Certification (CM):**
	1. Per **CM**, effective 6/30/21 there will be an annual deadline for reporting continuing education to CSI National for CDT certification (**CM** will craft an email which can be sent to Chapter members)
	2. **CM** updated, via Constant Contact, the chapter on the CDT Study Class that is offered by the CSI Portland chapter
	3. Possible reboot of the local CDT Boot Camp for Fall 2021?
8. **Academic Programs (WM):**
	1. **WM** is investigating opportunities for CSI involvement in a) UT SoA (**WM** will contact Keith Simon’s replacement to discuss possible CSI participation with UT, maybe during a virtual learning session), b) ACC’s Building Construction Technology program, and c) Manor ISD (**WM** will contact Jessica Warren, whose husband teaches there)
	2. **WM** suggested that “Why CSI?” slideshow possibly be updated and kept handy in event that a presentation opportunity comes along(**CM** is looking into possible update)
9. **Finance (SM):**
	1. Annual Board turnovers for Chase account signers (President, President-elect, Treasurer): **SM** will coordinate process whereby- **WM** is removed and **MG** is added). **CM** and **MG** to meet at the Chase Bank on Burnet Road to get **MG** added and **WM** removed.
	2. Chapter will get better about giving out scholarships where appropriate as a means of spending some of the current surplus
	3. A Board member will ask local ISDs if CSI can be listed as a sponsor (approx $500 per listing)
10. Austin ISD (<https://www.austinisd.org/communications/community>)
11. Pflugerville ISD ([http://www.pfisd.net//Community.Relations](http://www.pfisd.net/site/Default.aspx?PageID=919))
12. Manor ISD ([https://www.manorisd.net/scholarships](https://www.manorisd.net/Page/2402))
13. Round Rock ISD ([https://roundrockisd.org/about-rrisd](https://roundrockisd.org/about-rrisd/contact/))
14. Hays ISD (<https://www.hayscisd.net/TEAMHays>)
	1. $3000 Scholarship contribution to ACE: (**CM** motion, **WM** second). **SM** to get with **BW** for receipt of donation.
	2. CSI-endorsed Insurance Policy for chapter was proposed by **SM**. **WM** motioned to approve purchase of $222 year long policy. **MG** seconded. **WM** and **MG** will review the policy and provide any feedback by 7/24. Then, **CM** will process paperwork and provide to **SM** for submission.
15. **Communications / Social Media**:
16. CSI Austin Chapter website: [CSI Austin Chapter](https://www.csiresources.org/communities/community-home/recent-community-events?communitykey=510732f0-20cc-490f-bba1-1cd06f5bbf5c&tab=recentcommunityeventsdashboard) – activity has been steady but could be improved (website is used for posting of Board meeting minutes, summaries of Chapter meetings, and other updates).
17. Social Media (Twitter / [https://twitter.com/CSI\_Austin\_TX /](https://twitter.com/CSI_Austin_TX%20/) Brad Bennet manages this account)
18. **CM** will look into linking social media sites to Constant Contact
19. **House (CM):**

a. Possibilities for lunch sponsors:

1. Roxul (Jonathan Ram)
2. Omin Group (**WM** will obtain contact info)
3. Owens Corning (Anthony Garciato provide contacts)
4. HVAC reps such as Trane, etc (**JJ** suggestion)
5. WR Meadows (to be approached no more than annually)
6. Carrie Gilson’s employer (toilet accessories) [**WM** will monitor]

b. Lunch sponsors are to be asked to provide vegetarian options.

c. When AIA office open back up, **CM** will reach out to Rob at AIA to discuss renting rooms for future meetings

1. **Archives (AG)**: **WM** has moved previous year’s meeting minutes into archives on Drop Box
2. **Ongoing Business:**
	* + 1. Possible SCR Meeting to come in Fall
			2. **WM** has uploaded PDF version of By Laws to Drop Box
3. **CM** to look intoother chapters to see if they are charging for their virtual meetings
4. **New Business:**
	* + 1. Possible SCR Meeting to come in Fall
			2. **WM** to provide PDF version of By Laws
			3. **CM** to look intoother chapters to see if they are charging for their virtual meetings
			4. **CM** to look into CSI National’s “dynamic chapter” program
5. **Motion to Adjourn:** Motion to adjourn (**CM** motion, **SM** second) was approved by Board; meeting adjourned at 12:48 PM; next Board Meeting scheduled to meet virtually (using LaForce‘s call-in info) **between 12p - 1p on Friday, Nov. 6th, 2020.**