



Santa Clara Valley Board Meeting Minutes

NOVEMBER 1, 2018

Fiorillo's Restaurant
638 El Camino Real
Santa Clara, California

- I. The meeting was called to order by Chapter President Ron Ronconi at 4:47 p.m.
- II. Attendees:
 - A. Board Members Present;
 1. Ron Ronconi, CSI, AIA – President
 2. Jim O'Keefe, CSI, CSI – Treasurer
 3. Tim Deal, CSI – Secretary
 4. Terri Sudbrook, AIA, CSI, CDT – Past President
 5. Mike Kaupert, CSI – Director
 6. Rose Garrison, CSI - Director
 - B. Region Director: Julie Barrett, CSI, CDT
 - C. Chapter member/Committee Chair:
 1. Maia Gendreau, CSI, CDT, AIA
- III. The minutes of the October meeting were issued and reviewed by those present. Minutes are approved as distributed.
- IV. Committee Reports
 - A. Marketing: Katia emailed the report prior to the meeting, Terri updated it for the current year.
 - B. Education Seminar: No report
 - C. Programs/Technical/Social:
 1. The flyer for the holiday party is still being worked on, Terri is handling this.
 2. Josh Reynolds is on the schedule for March.
 3. We are still looking at hosting a trivia night, possibly in April
 - D. Continuing Education: Tonight's presentation counts for AIA learning units.
 - E. Greeter/Raffle: Two bottles of wine courtesy of Ron Ronconi, a backpack from CONSTRUCT, and the marble drawing for \$200.
 - F. Editor: Deadline is November 14th by noon.
 - G. Website: No report
 - H. Operating/House: 21 signed up for tonight.
 - I. Membership: No report
 - J. Photographer: No report
 - K. Certifications: No report
 - L. Scholarship:
 1. Ron has started working on the application documents.
 2. We have funding for the first year and Ron will be soliciting industry contacts for additional funding.
 3. Rose and Terri will be presenting at West Valley College Architectural Club next week and will promote the scholarship.
 - M. Awards: No report
 - N. Toys-for-Tots: Rose will connect with Wally at East Bay chapter to confirm if we are having this at the tri-chapter holiday party.
 - O. Historian: No report

- V. Treasurer's Report: No report due to it being the first of the month. CONSTRUCT expenses need to be submitted for reimbursement.
- VI. Region Director's Report: Julie will be attending the West Region Board meeting and Leadership Training event this weekend. At the event, she will be leading a round table discussion regarding unaffiliated members. Julie will report back on the weekend's events.
- VII. President's Report: No report
- VIII. Unfinished Business:
 - A. Showcase update:
 - 1. New team call scheduled for November 19th at noon, Rose will send out the invitation.
 - 2. There is a meeting scheduled with the caterer for 11/5/18.
 - 3. We have received payment on 5 sponsorships and are waiting on payment for 4 more.
 - B. Open positions: No new information, we still have board and chair positions open.
- IX. New Business:
 - A. Dynamic Chapter Program: Terri is part of a national group that is working on developing better programs. There are coaching sessions every few weeks and so far part of the message has been that we can better increase chapter membership and meeting participation by providing worthwhile content to draw people in.
- X. Announcements:
 - A. Terri received a copy of the PowerPoint presentation; Construction Ethics: Making Good Decisions by George Everding who presented at CONSTRUCT 2018. Ron will reach out to George to see if he is open to traveling to our chapter to give the presentation. If he is, we may look into having a joint meeting with AIA or another CSI chapter in May.
 - B. Next meeting will begin at 4:45, this works well
- XI. The meeting was adjourned by Chapter President Ron Ronconi at 5:48 p.m.